



Starting the Labelmaker

Starting the Labelmaker can be a bit confusing, since this is not your typical program/app. I will outline how to start the labelmaker the first time you download it:

After downloading the labelmaker, double-click the file to start Microsoft Word.

You will be prompted to enable macros – to trust the document. You will also have to enable editing of the document in order to unlock the labelmaker routine. This will vary slightly between Word 2010 and Word 2013.

Once this is done...

Windows: click on the Add-ins tab on the ribbon, then click the Create Labels link

Mac: Click on the Create Labels button that appears near the top left.

The start screen will pop up and you can proceed from there.